



Ref: SGRRU/RO/UC/2025/01/01

January 1, 2025

## OFFICE-ORDER

### CONSTITUTE OF RESEARCH JOURNAL APPROVAL COMMITTEE (RJAC)

With immediate effect and until further orders, the Hon'ble Vice-Chancellor has constituted a Research Journal Approval Committee to evaluate and approve journals suitable for Ph.D. scholars for publishing their research work. The committee will ensure that the selected journals are of high academic quality and meet UGC-CARE list I or II or equivalent standards. Research Journal Approval Committee is as under:

Sl.	Name of the officer	Name of the school	Designation
1.	Dr. Dwarika P. Naithani	Professor-cum-Director-IIC	Chairperson
2.	Dr. Kanchan Joshi	Professor-cum-Dean Student Welfare and Dean, School of Yogic Science & Naturopathy	Member
3.	Dr. Meenu	Professor, School of Pharmaceutical Sciences	Member
4.	Dr. Girish Chandra	Associate Professor, School of Agricultural Sciences	Member
5.	Dr. Lokesh Gambhir	Dean-Research	Member Secretary

### Functions of the RJAC

1. Maintain an approved list of journals for each discipline based on quality parameters (e.g., indexed in Scopus, Web of Science, or UGC-CARE List I or II).
2. Review and update the list of approved journals periodically.
3. Evaluate any new journals proposed by scholars or faculty members for inclusion.
4. Ensure compliance with academic and ethical publication standards.
5. Communicate approved journal lists and updates to Ph.D. scholars and faculty.

### Approval Process

1. Scholars submit the journal details for approval.
2. Committee evaluates based on journal indexing, publisher reputation, and ethical compliance.
3. Decisions are communicated within a stipulated time frame (e.g., 2-3 weeks).

The functioning of the committee will be reviewed by the Pro Vice-Chancellor, Dean Research, and Director IQAC from time to time aiming to expand the working domain of the committee, including the process for member selection and defining the terms of the members.

  
Registrar 01/01/25

### Distribution:

1. All above members
2. Normal
3. Head IT/IT Manager – to upload the same on the University website /ERP
4. Office file

### Copy forwarded for kind information to:

1. Hon'ble President, SGRRU
2. Hon'ble Vice- Chancellor, SGRRU
3. Pro Vice- Chancellor, SGRRU